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MINUTES OF LPC MEETING

15th January 2026

Virtual Meeting via Microsoft Teams

Present:

LPC Members (listed in alphabetical order):

Anjlee Shah	LPC Member (Independent)
Ashley Littlewood-Miller	LPC Member (CCA, Boots)
Daniela Lupeanu	LPC Member (CCA, Rowlands)
David Howells	LPC Member (IPA, Kamsons Pharmacy)
Jennifer Ndichu	LPC Member (IPA, Day Lewis)
Julie Fanneran	LPC Member (CCA, Boots)
Karen Alexander	LPC Member (CCA, Boots)
Michael McWhirter	LPC Member (Independent)
Peter Woodward	LPC Member (CCA Boots)
Alison Freemantle	LPC Joint Chief Officer
Artur Pysz	LPC Joint Chief Officer
Ranjit Pontefract	LPC Administration and Engagement Assistant

1.	Chair's Welcome Ashley Littlewood-Miller (Chair) welcomed everyone to the meeting. Welcome to Caroline Martinez (Frimley ICB); James Roach (HIOW ICB).	ALM
2.	Declarations of Interest & Requests for AOB Update Declaration of Interest – Director of SECPA.	ALM AF
3.	Apologies for absence & nominations of proxy votes Arun Sharma LPC Member (Independent) – Proxy D. Howells. Gary Warner LPC Member (Independent).	ALM
4.	Minutes of the previous meeting on 13th November 2025 Approved.	ALM

5.	<p>Matters arising from the Minutes and Action Update</p> <p>Updates provided and completed.</p> <p>Update on ICB redundancies carried over to next meeting.</p>	<p>AF/AP</p> <p>HP</p>
6.	<p>Caroline Martinez, Community Pharmacy Integration Project Manager, Frimley ICB</p> <p>Caroline Martinez gave a presentation recapping the last couple of months including information on:</p> <ul style="list-style-type: none"> • Pharmacy First Referral. • Winter Pressures. • Inhaler consultation uptake. • OTC minor ailments service activity. • Upcoming focus on boundary changes. <p>Presentation available to committee members on request.</p>	<p>CM</p>
7.	<p>James Roach, Director of Primary Care, HIOW ICB</p> <p>James Roach discussed:</p> <ul style="list-style-type: none"> • The national direction for Pharmacy First, its role in demand management, and the importance of independent prescribing development. • Requested proposals to support continuity for active Independent Prescribing sites and emphasised strengthening smoking cessation commissioning. • Outlined the Neighbourhood Health model and expectations for integrated pharmacy roles. • Continuing work with Alison and Artur. <p>Presentation available to committee members on request.</p>	<p>JR</p>
8.	<p>HIOW ICB</p> <p>Alison Freemantle gave a presentation submitted by Hinal Patel (Community Pharmacy Clinical Integration Lead HIOW) recapping the last couple of months including:</p> <ul style="list-style-type: none"> • Winter pressures payments. • Performance on services covering Hypertension, Contraception, Pharmacy First. <p>Presentation available to committee members on request.</p>	<p>AF</p>
9.	<p>Joint Chief Officer Report/Update</p> <p>Alison Freemantle updated the committee on her activities during the previous two months with both written and verbal reports:</p> <p>Lowlights: (only one as I try to be positive)</p>	<p>AF</p>

	<p>The IOW primary care bid for Innovate UK weight loss projects was not successful. We will get feedback later this month.</p> <p>Highlights: Teach & Treat (NHS Funding) we didn't get all the funding we asked for but have been awarded enough for 10 IP training places with Community Pharmacists as DPPs.</p> <p>Pharmacy First Clinical Pathways, despite the significant drop in claims in September, CPHIOW are still leading all other LPCs with numbers claimed over the last 6 months. 74.7% of our pharmacies claimed a fixed payment of either £1,000 or £500.</p> <p>At the end of December, we purchased the CCA dashboard (based on NHSBSA service claim data). This allows us to benchmark ourselves nationally. We have already used this to provide supporting information to Frimley ICB for their 'Supporting Community Pharmacy' part of the GP incentive scheme which will focus on Minor Illness referrals.</p> <p>SECPA update I am now a Director of SECPA. As Artur shared yesterday, we have a logo. We are just finalising getting everything set up (virtual office, bank account).</p> <p>A Pysz updated the committee on his activities during the previous two months with both written and verbal reports:</p> <p>Highlights: £12,500 funding for PCN lead project confirmed (2nd payment).</p> <p>Amazing stats: 75% pharmacies hit their fixed payment for PF in Sep (51% hit £1000 payment) – we are Top LPC in England!! PF Clinical Pathways 32/month (national 26/month). PF Total 60/month (national 48/month). PCS 10/month (national 8/month). NMS 101/month (92/month). DMS 2.2/month (1.2/month). HCFS (Jun-Sep) – average 24 clinical checks/month (national av. 25 per month).</p> <p>Integrated Neighbourhoods in HIOW – update.</p>	AP
10.	<p>Office Update</p> <p>Took the opportunity to vacate our Fleet office early, generating significant savings for the next 3 months. We have now budgeted for a Virtual Office (Fleet address does not change for correspondence) and small Storage Unit for safekeeping of financial paperwork and some</p>	RP

	office equipment. Office Rent will be significantly lower in financial year 26/27 in comparison to this year.	
	CLOSED SESSION	
11.	Subcommittee Meetings	ALL
12.	<p>AOB:</p> <ul style="list-style-type: none"> • Discussion on business rates, living wage impact, contractor closures, and what can be done locally. • Plan to issue MP letters – discussion on impact from each pharmacy for multiple communication, as well as the LPC. • Discussion on LPC to continue to engage with MPs. • Highlighted need to encourage completion of abuse/aggression survey. 	DH MM AP DH
13.	<p>Meeting Review and Close</p> <ul style="list-style-type: none"> • Summary of key points and reminder to all to submit expenses before year end. 	ALM

	<p>Future LPC Meeting dates and venues for 2026:</p> <ul style="list-style-type: none"> • 12 Mar 2026 - Virtual Meeting • 14 May 2026 – Face to Face – Solent Hotel Whiteley PO15 7AJ • 09 Jul 2026 - Virtual Meeting • 10 Sep 2026 - Virtual Meeting • 12 Nov 2026 - Virtual Meeting 	
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