

## Community Pharmacy Tracker – August 2025

If you are part of a pharmacy group or multiple, please liaise with your company managers and/or head office.



Subject	Requirement	Deadline	Action and links	Tick when completed
<b>New Medicine Service (NMS)</b>	Pharmacy Income	<b>Now</b>	Changes to how claim for NMS from 1 <sup>st</sup> April. Make sure to claim for intervention and follow up (when completed). <a href="#">Information here</a>	
<b>End of Month Claiming</b>	Pharmacy Income	<b>5<sup>th</sup> August</b>	Make sure you claim your locally commissioned services and advanced services.	
<b>Vaccine Hesitancy Webinar</b>	Information & Support	<b>5<sup>th</sup> August</b>	To support pharmacy staff with vaccine hesitancy during the winter. <a href="#">Information here</a>	
<b>Vaccination Services</b>	Pharmacy Income	<b>11<sup>th</sup> August</b>	Register to use the National Booking System (NBS) for patient bookings if not already registered. <a href="#">Information here</a>	
<b>Winter Bank Holiday Opening</b>	Information & Support	<b>16<sup>th</sup> August</b>	Applications open for the local enhanced service for winter bank holidays (Xmas and New year). Required areas listed <a href="#">here</a>	
<b>Vaccination Services</b>	Pharmacy Income	<b>18<sup>th</sup> August</b>	The National Booking Service (NBS) opens for all participating pharmacies to upload appointments.	
<b>Vaccination Services</b>	Pharmacy Income	<b>From 7<sup>th</sup> August</b>	Select a Clinical system IT provider for vaccination services. <a href="#">Information here</a>	
<b>Children's Flu Vaccination Service</b>	Pharmacy Income	<b>1<sup>st</sup> - 31<sup>st</sup> August</b>	Register on MYS to be able to provide this service from 1 <sup>st</sup> October. You need to register to receive the vaccine.	
<b>Pharmacy Quality Scheme</b>	Pharmacy Income	<b>31<sup>st</sup> August</b>	Deadline to have signed up to deliver the Pharmacy First Service and the Pharmacy Contraception service to meet the Gateway criterion of the 2025/26 PQS.	
<b>Pharmacy First</b>	Pharmacy Income	<b>August</b>	The activity threshold of clinical pathway consultations is <b>30 per month for August</b> . This means you need to provide a minimum of 30 consultations that pass the gateway point to be eligible for the £1,000 monthly payment (or 20+ for £500) Action: <ul style="list-style-type: none"> <li>Ensure pharmacy team members are aware of gateway criteria and discuss actions that can support the team to reach the target.</li> </ul>	
<b>Online NHS Profile Update</b>	Contractual	<b>Quarterly by 30th September</b>	<b>MUST DO</b> Make sure you have updated your NHS profile with Flu and Covid vaccination services as appropriate. Remember to add any new services you may now provide. <b>Make sure you verify ALL 5 sections.</b> <a href="#">Profile Manager</a>	
<b>Pharmacy NHS mailbox</b>	Information & Support	<b>Now</b>	Make sure <b>at least 2 staff</b> have linked NHS emails to your pharmacy shared NHS Mailbox. <a href="#">How to information here.</a>	
<b>PharmOutcomes Access</b>	Information & Support	<b>Now</b>	Check that pharmacy staff have access to PharmOutcomes during <b>all</b> opening times, especially when locums are on duty; set-up additional accounts if needed. Instructions can be found <a href="#">here.</a>  Ensure PharmOutcomes is checked regularly throughout the day and action any referrals received.	

## Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
<b>Check NHS Shared Mailbox</b>	Pharmacy Business	Twice a day (minimum)	NHSE&I and CPHIOW regularly send important communications to your NHS Shared Mailbox.  Please ensure sufficient staff have access your Mailbox and that it is checked at least twice a day.	
<b>Online Profile Update using NHS Profile Manager</b>	Contractual	Quarterly	Using the NHS Profile Manager, ensure your Directory of Services (DoS) and NHS website pharmacy profiles are up to date. This needs to be verified each quarter. <b>Remember to update your profile if you have to temporarily close the pharmacy during its normal hours.</b>	
<b>Local Services</b>	Pharmacy Income	By the 5 <sup>th</sup> of each month	Please claim all your locally commissioned services.	
<b>Virtual Outcomes</b>	Workforce Training	Ongoing	Available free of charge to all community pharmacy staff. Access <a href="#">here</a> .  Latest modules: <ul style="list-style-type: none"> <li>• Skin Rashes part 3</li> <li>• ABPM</li> <li>• Pharmacy Contract 25/26</li> <li>• PQS part 1</li> <li>• PQS part 2</li> </ul>	
<b>LPC Mailing List</b>	Pharmacy Mailing List	Ongoing	Encourage locums to join the LPC mailing list to ensure they are up to date with changes. Visit <a href="#">LPC website</a> for sign up.	

### If you require support from CPHIOW please contact us:

Alison Freemantle (Joint Chief Officer)

[Alison.Freemantle@cpsc.org.uk](mailto:Alison.Freemantle@cpsc.org.uk)

Tel: 07394 563189

Artur Pysz (Joint Chief Officer)

[Artur.Pysz@cpsc.org.uk](mailto:Artur.Pysz@cpsc.org.uk)

Tel: 07394 563188

Follow us on X

[@CPSouthCentral](#)

Visit our website

[www.cpsc.org.uk](http://www.cpsc.org.uk)

Disclaimer: This guidance has been produced by Community Pharmacy Hampshire & Isle of Wight after reviewing all the information available to us. Every care has been taken in completion of the tracker, but no responsibility can be accepted for any error or consequence of such an error.