How to get a new username and password if you haven't used the new PharmOutcomes system

1. Using a web browser, go to www.pharmoutcomes.org and click on Help in the grey menu bar:



- 2. If you have been sent an activation code, from the help tab at the bottom left of the screen, click the link under the orange heading "Activation code", this reveals a box entitled Activate Account. Enter your activation code and click the orange button to activate account
- 3. The system will then show you which pharmacy this code is associated with and you should complete the

details on the screen as below.

| | | | then press Send Password. Make |
|---|--|-----------------------|--|
| For support or suggestions, questions or problems, click here to send a message to the PharmOutcomes team. Lost your password? | The following user guides can help first-time users find their way around the system a seasoned users how to do tasks that they might not do regularly. | and remind more | sure you can access emails sent to |
| | Provider Support Guides | | the Email Address you enter on the |
| | Activate Account | | screen as your password will be |
| | If you have received a letter or email with an Activation Code, then you can enter it here | | sent to this email addres |
| Dlick here to reset your account password with your Username and Email. | A Click the link at the | | immediately. |
| Activation C | bottom left of help | | |
| Click here to get login it | screen to reveal | | |
| your new account with an activation code like this: AFD-3EG- DEP-RS0-KMG. | Account" box | Confirm Authority | C I confirm that this is the correct pharmacy and that I have the authority to activate this |
| EULA License Agreement • Cookie © Copyright 2007-14 Pinnacle Hea' | Policy • CSS • XHTML • GlobalSign 00650971/5.2.96.144 • 87 in 0.306 seconds th Partnership LLP - Supporting Community Pharmacy and Partners | Manager or Owner Name | account |
| | | Email Address | |
| | | Phone Number | |
| | | | Send Password |
| | | | |

- 4. You can then log into the system with your username and password that will be sent to you by email.
- 5. When you first log in, you will be asked to reset your password and select a security word do not forget this word as there is no means to automatically reset it.

If there is a problem, then please use the message service on the help screen to ask us to help you – we'll be in touch as quickly as possible.

Please ensure you read and fully understand the PharmOutcomes service guide so that the service is delivered as required