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| **Rationale of Checklist** | | | |  |
| This checklist will be completed by the CPSC sub-committee for every new or recommissioned service specification sent to CPSC for comment/consultation. The response summary is completed after consultation and agreement by the sub-committee.  The Checklist contains the CPSC sub-committee’s comments/recommendations for any requested changes to the proposed/draft service specification in order to achieve / improve further the green rating. It will be sent to the service commissioner for consideration of amendments ideally prior to go-live of the service.  CPSC’s purpose is to work positively with commissioners to ensure high quality outcomes from the service, which are both professionally and commercially viable for contractor participation. | | | |  |
| **Service and Commissioner** | | | |  |
| Hampshire and Isle of Wight ICB (Portsmouth)  Pharmacy First Minor Ailments Service | | | |  |
| **Response summary feedback from CPSC** | | | |  |
|  | | | |  |
| CPSC has rated this service specification as Amber based on the comments made below. Our recommended actions to further improve the service are:   1. Delivery fee needs to be reviewed 2. Contract length only 1 year | | | |  |
| **Time-line & Next Steps for CPSC** | | | |  |
| CPSC will publish this service participation rating to contractors in **10 days’ time.**  Publication of this recommendation will be via individual email and posting on our website.  Commissioners are asked to please respond promptly with feedback / proposed changes so that they can be included within CPSC’s recommendation to its contractors. | | | |  |
| **Commissioners response to CPSC feedback** | | | |  |
| Please enter response here, returning promptly to [alison.freemantle@cpsc.org.uk](mailto:alison.freemantle@cpsc.org.uk) | | | |  |
| **Point Covered** | | | **Action or Notes** |  |
|  | | **CPSC Consultation** | |  |
| CPSC Consulted? | | | Yes |  |
| CPSC Consulted with sufficient time to comment? | | | Yes |  |
|  | | **Remuneration** | |  |
| Does remuneration include/cover set up costs, backfill, consumables etc..? | | | No set up costs |  |
| Does the payment structure use a system that is suitable for all contractors and are the payment terms acceptable? | | | Yes  Invoicing via PharmOutcomes  Payment is quarterly |  |
| Where equipment is required who provides/calibrates/services this? If contractor, does remuneration sufficiently cover the cost of this? | | | No equipment required for service provision |  |
| Is remuneration fair? | | | No uplift in fee from last year’s contract. |  |
|  | **Is/does the Service.....** | | |  |
| Sustainable? | | | Yes |  |
| Start/ end date | | | 1st April 2023 – 31st March 2024 |  |
| Clinically sound and in line with appropriate National or local guidance? | | | Yes  Service is available to Portsmouth residents (PO1 to PO6) or who are registered with a Portsmouth GP  AND  Claim prescription exemption for low income. |  |
| Enhance patient care? | | | Yes  Service has already been delivered and previous evaluation has shown significant benefit to patient and ICB. |  |
| Have suitable monitoring arrangements and termination clauses? | | | Monitoring of performance via PharmOutcomes data.  No termination clause in service spec. |  |
| Enhance relationships with other HCPs? | | | Yes  Other HCPs will be encouraged to refer patients for minor ailments by the ICB. |  |
| Equality, diversity, and inclusion considered? | | | Available to all Portsmouth Pharmacies to participate. Service restricted to low income population. |  |
| Deliverable? | | | Yes |  |
| Attractive enough for contractors to consider it worthwhile? | | | Yes |  |
| Have performance criteria that supports a quality service? | | | Pharmacies may be asked to participate in an audit that has been agreed with the LPC. |  |
|  | **Service Delivery** | | |  |
| Are the performance measures reasonable and achievable? | | | Yes |  |
| Is the administration proportional to size or service and remuneration? | | | Yes |  |
| Are any reporting systems suitable to all contractors? | | | Yes, PharmOutcomes |  |
| Is the training required for the service reasonable? Consider accessibility to CPPE for non-pharmacist/technician staff. | | | Training is a recommendation only  CPPE resources at <https://www.cppe.ac.uk/gateway/minor>  A local training guide is available via a web link displayed in the associated PharmOutcomes® service. |  |
| Does record keeping or sharing of information requirements meet current IG regulations. | | | Yes |  |
|  | **Miscellaneous Information** | | |  |
| Any other information specific to this service. | | | No uplift in fee, but ICB have said they will review in 6 months’ time.  We did have an uplift last year. |  |
| Suggested RAG Rating | | |  |  |