

Hampshire & Isle of Wight LPC

SUPPORTING LOCAL COMMUNITY PHARMACY



Community Pharmacy
South Central

Annual Report 2022

Incorporating the Annual Accounts 2021/22





12 months have passed so quickly, it feels like only yesterday I was reflecting on the previous 12-month period. Our sector seems very different after a couple of years of the COVID-19 pandemic and all contractors continue to face into operational challenges as the healthcare landscape evolves around us.

Integrated Care Systems (ICS) are now statutory bodies and continue to develop and we are yet to see the new commissioning arrangements formalise.

The LPC and contractors have had a chance to reflect on the way the sector operates guided by the Pharmacy Representation Review Steering Group (RSG). New services have started, existing services have grown, workforce pressures and operational costs continue to rise.

The team at the LPC have worked diligently to support you, the contractors, in trying to overcome these challenges and it is very important we recognise their contribution.

Firstly, I would like to thank Debby our Chief Officer and her entire team Alison, Artur & Skye for the fantastic job they have done over the last 12 months. They are the engine room of our LPC and work tirelessly to ensure community pharmacy across our patch is represented, heard, and supported.

I'd also like to thank our committee members, the last 12 months have seen quite a few changes to the faces on our virtual LPC meetings, and whilst

the faces may have changed what is clear to me is the commitment to represent contractors is stronger than ever.

Finally, I'd like to thank you our contractors, over the last year you have continued to demonstrate how integral you are to the communities you serve, in the face of significant pressure from all angles you have continued to provide life changing care to your patients and customers.

Thank you.

I look forward to the year ahead and I am hopeful that together we can continue to make a real difference in the communities we support.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Ashley Littlewood-Miller'. The signature is fluid and cursive.

Ashley Littlewood-Miller
LPC Chair



Chief Officer's report for LPC year 2021-2022

2021 continued to be a challenging year for community pharmacy and therefore also for the LPC, but I am proud of the hard work and achievements of my team as we endeavoured to continue the provision of high-quality representation, support and communication for all our contractors.

May 2021

We started the LPC year as usual with our Officer appointments. Ashley Littlewood-Miller, Arun Sharma, Peter Woodward, and Kate Toms were all unanimously voted into their positions as Chair, Deputy Chair, Finance Officer, and Deputy Finance Officer respectively.

It was pleasing to see that we had a good spread of pharmacies across our patch that were commissioned to provide the very popular lateral flow testing service.

The committee reviewed the strategy that we had followed in the previous year and agreed that, as a refresh, we needed to maintain a focus on the DMS, GPCPCS, NMS, locally commissioned Public Health services, PCN Lead support, mental health support for pharmacy teams, eRD, and the integration of community pharmacy into the developing ICS.

July 2021

The majority of the committee and employees reported completion of the Diversity & Equality training that had been

made available as an important action for personal development.

Steady progress was being made in getting our GP practices engaged with the CPCS and more referrals were being made and actioned.

A text message service had been made available to contractors who wished us to text them reminders about imminent deadlines, alerts etc.

Gary Warner (Independent representative), Malcolm Harrison (CCA CEO) and I met with Lord Michael Grade on the Isle of Wight to discuss how he could continue to support community pharmacy with messaging directly to the relevant ministers.

The committee agreed with the guidance from PSNC to postpone the forthcoming LPC elections until 2023, so that there would be no clash with the voting for the RSG proposals.

Richard Buxton, who had originally served as a committee member and then our Service Development Manager and Communications Lead, had announced his intention to retire at the end of the month. The committee acknowledged Richard's valuable contribution to the work of the LPC over the years and wished him a long and healthy retirement.

September 2021

Unfortunately, due to the community pharmacy pressures being experienced by our committee members, we were unable to reach a quorum for the September meeting and therefore continued with just the AGM. We incorporated the contractor vote to amend the LPC constitution to include a one-year delay before the next LPC election, which would now be in 2023. This vote was carried, along with acceptance of the LPC accounts and reports for the LPC year 2019-2020.

November 2021

This was the last meeting for two of our members, Andrew Selvaratnam (CCA) and Michael McWhirter (AIMp), as they were moving on to pastures new. Thanks and appreciation were expressed for the dedication they had shown in their roles as contractor representatives.

Our contractors' flu vaccination performance was amazing, with almost 4,000 jabs provided on the busiest day on record to date.

Several of our Portsmouth pharmacies had signed up to the national pilot that had been targeted at their area for the continuation of the provision of oral contraception without the requirement for a GP appointment.

Struggles to find locums were contributing to difficulties in service provision across many parts of our area.

Following a request from our community pharmacy PCN Leads, a Gaggle group was set up online to facilitate efficient communication with, and among, our Leads.

January 2022

We were delighted to welcome Jennifer Ndichu to the committee as our new AIMp representative, following Michael's departure.

It was decided that, in May, we would have our first face-to-face meeting since the pandemic, to facilitate an effective review and development of the LPC strategy for the next year.

It was reported that, by the end of December, H&IOW contractors had delivered 5,600 more flu vaccinations than the whole of Wales – a phenomenal performance! The pharmacies that had been delivering COVID vaccinations were celebrated nationally on the 1st anniversary of this landmark service.

The announcement had been made that a new Chief

Pharmaceutical Officer for England, David Webb, would take up his post in February.

March 2022

Looking at services in our area, the oral contraception service was performing very well, and an uplift in remuneration had been successfully negotiated for several e.g. substance misuse. Unfortunately, completion rates for the Essential DMS were looking low.

Pharmacists across H&loW could now access CHIE, which has much more information than the SCR and is updated more regularly. This is expected to provide great support for the development and effective delivery of our commissioned services.

The H&loW Health & Wellbeing project for all their healthcare workers has provided some excellent opportunities for our pharmacy teams. A representative from the project presented at our March webinar to highlight this. We were delighted that community pharmacy had not been forgotten, especially as support of the mental health and wellbeing of our teams was a part of our strategy.

The LPC was finishing the year in a healthy financial situation due to the many efficiencies that had been made, especially regarding meeting and office costs. This put us on a stable footing for the next year, able to continue providing quality representation and support for all contractors without any increase in the levy.

I will close this annual report by, once again, recognising the magnificent work of Skye, Artur and Alison and thanking them for everything they do. You are only as good as your team, and I am most fortunate to be working with these guys.

Much change is afoot following the vote on the RSG proposals, and I look forward to serving you

all through another year of interest and challenge.

Kindest regards to all,



Debby Crockford
Chief Officer

Membership and Attendance

Members of the committee are required to attend the LPC meetings regularly as well as provide input to their Local Pharmacy Groups and other roles. It is LPC policy that members who are working on behalf of the LPC should not be out of pocket for performing those activities on behalf of pharmacy contractors. A breakdown of members' attendances and expenses is provided in the table below.

Committee Member	Elected / Appointed	Attendance / Possible	Expenses Claimed [†]
Andrew Selvaratnam	CCA Appointment	4/6	£0
Anjlee Shah	CCA Appointment	6/6	£385.40
Arun Sharma	Independent	4/6	£918.75
Ashley Littlewood-Miller	CCA Appointment	4/6	£0
Davinder Virdee	Independent	0/6	£0
Gary Warner	Independent	4.5/6	£0
Jennifer Ndichu	AIMp Representative	2/2	£722.50
Kate Toms	CCA Appointment	1/4	£0
Mark Ireland	CCA Appointment	2/2	£0
Michael McWhirter	AIMp Representative	4/4	£712.50
Peter Woodward	CCA Appointment	4/6	£1062.50
Tim Baker	Independent	4/6	£776.00

[†] Total does not match Annual Accounts as travelling costs of staff and guests (where appropriate) are in the account's expenditure

The committee had a slight surplus of £12,828 for the year. This was due to a reduction in member's expenses and travel as all meetings were virtual. This leaves the committee with capital and reserves of £224,331 which is just over of 6 months expenditure.

The levy for 2022/23 will remain the same at £31 451 to ensure the committee can deliver on their strategy for community pharmacy in Hampshire and Isle of Wight.

Below are the full accounts as produced by HJS Chartered Accountants.

The Grant Account has £116,940.85 across ten projects. The balance in each account is shown below.

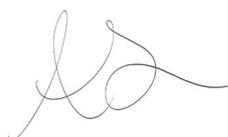
Project	Balance Remaining
Portsmouth EPS Support	£ 16,313.90
HCC HLP	£ 46,694.24
COPD Project	£ 3.91
Diabetes Project	£ 719.65
Walk in my Shoes	£ 7,485.00
Healthier Together	£ 2,408.75
Academy Sponsorship	£ 250.00
Funding for Bartosz Hoffman	£ 2,500.00
CPCS Programme Delivery	£ 26,000.00
6x Independent prescribing places	£ 12,000.00
Balance	£ 114,375.45
Net Bank Fees	£ 2,565.40
Account Balance	£ 116,940.85



Peter Woodward
LPC Finance Officer



Peter Woodward
LPC Finance Officer
Dated: September 2022



Ashley Littlewood-Miller
LPC Chair
Dated: September 2022

ACCOUNTANTS' REPORT TO THE COMMITTEE ON THE PREPARATION OF THE UNAUDITED STATUTORY FINANCIAL STATEMENTS OF THE HAMPSHIRE & ISLE OF WIGHT LPC FOR THE YEAR ENDED 31 MARCH 2022

In order to assist you to fulfil your duties under the Constitution, we have prepared for your approval the financial statements of The Hampshire & Isle of Wight LPC for the year ended 31 March 2022 set out on pages 2 to 5 from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales, we are subject to its ethical and other professional requirements which are detailed at <http://www.icaew.com/en/members/regulations-standards-and-guidance/>.

This report is made solely to the Committee of The Hampshire & Isle of Wight LPC, as a body, in accordance with the terms of our engagement letter dated 2 June 2014. Our work has been undertaken solely to prepare for your approval the financial statements of The Hampshire & Isle of Wight LPC and state those matters that we have agreed to state to the Committee of The Hampshire & Isle of Wight LPC, as a body, in this report in accordance with ICAEW Technical Release 07/16 AAF as detailed at icaew.com. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than The Hampshire & Isle of Wight LPC and its Committee as a body, for our work or for this report.

It is your duty to ensure that The Hampshire & Isle of Wight LPC has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of The Hampshire & Isle of Wight LPC. You consider that The Hampshire & Isle of Wight LPC is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of The Hampshire & Isle of Wight LPC. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

HJS Chartered Accountants

The Hampshire and Isle of Wight Pharmaceutical Committee Fund Statement as at 31 March 2022

	2022 £	2021 £
Turnover	381,627	394,437
Other external expenses	-	(450)
Staff costs	(214,582)	(215,044)
Depreciation	(438)	(598)
Other operating expenses	(153,779)	(167,618)
	<hr/>	<hr/>
Operating profit	12,828	10,727
Other interest receivable and similar income	-	52
	<hr/>	<hr/>
Profit on ordinary activities before taxation	12,828	10,779
Tax on profit on ordinary activities	-	(10)
	<hr/>	<hr/>
Profit for the year	12,828 =====	10,769 =====

The profit and loss account has been prepared on the basis that all operations are continuing operations.

Hampshire & Isle of Wight Pharmaceutical Committee
Sentinel House
Harvest Crescent
Fleet Hants
GU51 2UZ
Tel 01252 413778

www.cpsc.org.uk