

Chairman:

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MINUTES OF LPC MEETING

18th March 2021 Zoom – Virtual Meeting

Present:

LPC Members (listed in alphabetical order):

Andrew Selvaratnam LPC Member (CCA, Rowlands) Anjlee Shah LPC Member (CCA, Lloyds) Arun Sharma LPC Member (Independent) Ashley Littlewood-Miller LPC Member (CCA, Boots) Davinder Virdee LPC Member (Independent) Kate Toms LPC Member (CCA, Lloyds) LPC Member (Independent) Gary Warner Mark Ireland LPC Member (CCA, Boots) Michael McWhirter LPC Member (AIMp, Day Lewis) Peter Woodward LPC Member (CCA Boots) Tim Baker LPC Member (Independent)

Alison Freemantle LPC Professional Services Development Manager
Artur Pysz LPC Contractor Development & Support Manager

Deborah Crockford LPC Chief Officer Skye White LPC Office Manager

21/03/01	Chairs Welcome & Requests for AOB	
	A Littlewood-Miller (Chair) welcomed everyone to the meeting.	
	Welcome to Anjlee Shah from Lloyds Pharmacy in Sainsburys, Farlington as a CCA representative on the CPSC committee and welcome back Kate Toms returning from maternity leave.	
	Items for AOB – • PCN Roles	
21/03/02	Declarations of Interest	
	Anjlee Shah, to complete her DOI and send into S White	A Sha h

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21/03/03	Apologies for absence & nominations of proxy votes	
	Michael McWhirter LPC Member (AIMp, Day Lewis) Proxy T Baker	
21/03/04	Minutes of the previous meeting on 14th January 2021	
	These were accepted by the committee and signed by Chair, A Littlewood-Miller.	
21/03/05	Matters arising from the Minutes and Action Update	
	All matters were either completed actions or covered elsewhere in the agenda.	
21/03/06	Professional Services Update	
	A Freemantle updated the committee on her activities during the previous two months by both written and verbal reports.	
	Highlights • Flu Season – 80% of pharmacies saw an increase.	
	 Lowlights Lack of funding in contract renewals. DMS Service – Portsmouth & Frimley Park are the only hospitals not sending referrals at the moment. 	
	A Freemantle to speak to the council regarding supervised consumption for A Sharma's Shirley branch.	AF
	PCN lead for Coastal is leaving in May, A Pysz and A Freemantle to follow up	AF / AP
21/03/07	Contractor Development & Support Update	
	A Pysz updated the committee on his activities during the previous two months by both written and verbal reports.	
	 Highlights Set up Zoom meeting with nine area/field managers from CCA companies. Supporting PCN's to complete domain 5. 	
	Lowlights • CHIE roll out delayed for pharmacies. • 55 of our Independents are still not using VirtualOutcomes.	
21/03/08	Chief Officers Report	
	D Crockford updated the committee on her activities during the previous two months.	



Highlights

- Radio advertisement up and running and the associated petition.
- Health Education England funding Health Champion training through Pharmacy Complete.
- Frimley ICS organizing launch of GP CPCS.

Lowlights

- Nothing new at recent PSNC/LPC meeting.
- The STP has reportedly had a negative attitude towards the selection of pharmacy sites for COVID -19 vaccination.
- Inappropriate pressure still on pharmacies to provide MCAs and some pharmacies still making inappropriate requests for 7 day prescriptions.

Academy Meetings: D Crockford to implement a section to highlight the LPC. To include what is involved in being a member of the LPC etc.

DC

21/03/09

Diversity & Equality Training follow up

Did you find the equality, diversity and inclusion session on the 14th January 2021 run by Pharmacy Complete of value?

Answer 100% Yes

What topic relating to equality, diversity and inclusion would you like to have further training on?

- Unconscious bias
- No training required as training is received through employer
- Micro inequalities

Do you have any suggestions as to what the LPC should prioritise and put into practice?

- Integrate the policy to committee member representation
- Consider whether the current independent elections process fairly contributes to the EDI policy.
- Increased awareness and consideration can make a lot of difference - just something as simple as asking verbally whether a decision has any DEI implications brings issues into consideration quickly and improves decision making as part of business as usual.

D Crockford's recommendation based on the feedback is the Marshalls training 'Let's talk about Race in the workplace' on demand e-learning £25 per person.

K Toms suggested that everyone on the committee complete the training.

The CPSC Committee members voted unanimously for everyone on the committee and CPSC employees to complete the e-learning recommended by D Crockford. D Crockford to set the training up for the 2021/2022 financial year.

DC

	T Baker as vice chair to touch base with D Virdee to see how D Virdee wants to proceed with his EDI complaint.	ТВ
21/03/10	PSNC/LPC Meeting update.	
	D Crockford and A Littlewood-Miller attended the virtual meeting on the 17 th March 2021.	
	 Simon Dukes opened the meeting. PSNC have collected extensive data about costs of staying open during the pandemic. Treasury made a funding offer back in the Summer but it was rejected as insufficient. Pharmacy Advice Audit results are impressive. Over 1.1 million informal consultations weekly. 1 in 10 have been sent by a GP but not as per CPCS = unpaid activity. The advances are a loan and are not subject to corporation tax. Alastair Buxton is looking into self-referrals being included in CPCS. Suggestion that Primary Care Networks should be funding PCN leads. PSNC Website: new agency being chosen to develop the new website. LPC Finance Guide: have produced standardised templates. 	
21/03/11	Subcommittee Meetings	
	All committee members broke into their sub-committee groups for a 20-minute discussion.	
21/03/12	LPC Reports	
	 PSNC Update 2.6 million recorded vaccinations through Community Pharmacy England. Pandemic delivery service: increase in essential service fee. Government is happy with the increase in flu service and the greatest increase came from Community Pharmacy. Discharge Medicine Service (DMS) launched - 117 services merged into 1 national service. There will be a paper on DMS. Reporting will be nationally but is not in place as yet. Reporting to be faster and will be brought into the LPC dashboard. CPCS IT: NHS England agreed to pay for another six months. 	
	 Market Entry There is one online application to be based in Fareham, no comment to be made on behalf of CPSC. One merger. 	
	Service Development • LFT Pilot Pharmacy: Any feedback to be sent to A Freemantle.	



	 Covid Vaccine Centres - as expected, a lot of Pharmacy teams were ruled out. Champix: very undervalued service. A Freemantle to follow up with Solutions for Health. 	AF
	Governance Nothing to report	
	 Finance / Remuneration P Woodward presented his report to the committee. The current bank balance is £206,233.03 which is just above the upper limit for retained income and currently there is surplus for the year of £8,815.30. However, there will still be some expense claims coming in from members so the surplus will reduce. P Woodward reminded everyone to submit any expenses for this financial year before the end of May 2021. 	ALL
21/03/13	Budget Discussion	
	It was suggested that the AGM meeting be a face-to-face meeting. No funds have been allocated in the budget for face-to-face meetings. Another suggestion was to have 2 meetings per year that are face to face. This will depend on pandemic regulations in place at the time.	
	The CPSC committee voted unanimously to accept the 2021/2022 budget.	
21/03/14	AOB	
	 PCN Role A PCN lead has been reported as failing in the role Contractors would like to change the lead. Reported that only two emails sent since the individual took on the role. D Crockford has enquired with James Wood at PSNC about guidance for an official process in these situations. It is not within the remit of the LPC to choose/appoint PCN leads, it is the responsibility of the Pharmacies in the PCN. A Pysz will collate comments from the contractors affected and will help facilitate a meeting of contractors for the PCN lead to respond and a solution to be agreed. 	AP
	Issue with EPS in Gosport – A Freemantle to send information to A Littlewood-Miller.	AF
21/01/15	Meeting Close	
	The meeting closed at 1.00pm	



Future LPC Meeting dates and venues for 2021:

- 13th May 2021- Virtual Meeting
- 15th July 2021- Virtual Meeting
- 16th September 2021- Virtual Meeting incorporating AGM
- 18th November 2021 Virtual Meeting