

Hampshire & Isle of Wight LPC

SUPPORTING LOCAL COMMUNITY PHARMACY

Annual Report 2017

Incorporating the Annual Accounts 2016/17





I have served on Hampshire and Isle of Wight LPC for the past ten years, with the 2016-17 session being my sixth year as Chair and have worked with three different Chief Officers over that period. As our most recent CO, Paul Bennett, departs to serve the RPS in the capacity of Chief Executive, I would like to thank him for his service to our LPC and wish him well at the RPS. Little did I know that my return to the Chair would be the start of my last year in that particular Office. From the 1st of September, I have the honour of following in the footsteps of my esteemed colleagues by serving the Committee as Chief Officer.

It is not necessary for me to remind you about the dramatic and seriously challenging circumstances in which community pharmacy currently finds itself, but I feel it is necessary for me to reassure you that I will be striving to create as many opportunities as possible for the success of community pharmacy across Hampshire and the Isle of Wight, and striving to provide the most effective support to facilitate that success. With change comes chance, a chance for community pharmacies to embrace the changes and prove themselves to be essential and effective parts of the patient pathway,

excelling in areas such as medicines optimisation and health and wellbeing services. The most difficult part of any external change is the internal transition that we have to go through in order to flourish after such change and I believe that my role, and that of the LPC, is to lead you through that transition to a professionally satisfying and profitable future.

But now, the main purpose of this report is to reflect on the activity of the LPC at our meetings over the last LPC year.

In May 2016 it was with pleasure that I resumed my role as Chair. Richard Buxton presented an overview of his new role as Professional Services Development Manager, and a representative from the Patient Safety Collaborative spoke to us. In light of the impending government funding cuts, the committee took time to consider how we could most effectively support our contractors. To progress our wish to continue showcasing the great work done by the community pharmacies across our LPC footprint, it was agreed that we change the style of our previous AGMs in order to enable us to create an LPC Awards event.

July 2016 saw us welcoming two new members, Roshni Simmonds and Ashley Littlewood Miller, both CCA nominees. I would like to thank Clare Hoy and Chris Townsend, who left us, for the great contribution that they had both made to the work of the LPC. To inform and prepare contractors for the funding cuts, plans were discussed for a contractor support event to be held in September, in association with Dorset LPC. We were inviting speakers from the NPA, PSNC,

AIMp and CCA to present and take questions from contractors about the Pharmacy Campaign, funding, regulatory issues and the Community Pharmacy Forward View. Richard Buxton presented the strategy for Professional Services and highlighted the potential revenue from the delivery of currently available services – this can be accessed on our LPC website. To facilitate better communication with both contractors and external stakeholders, the decision was taken to progress towards a new website and name for the LPC. Both of these will be launched as I take up my position of Chief Officer this September.

At the meeting in September we again welcomed a new member, Michael McWhirter to represent AIMp. The committee endorsed plans to support contractors in the use of Summary Care Records and to further develop HLP in Hampshire. We held the AGM at 1pm to comply with our constitutional responsibilities, the LPC accounts being accepted by our contractors. There was good news that the PricewaterhouseCooper report on the social value of Community Pharmacy showed it is worth £3.1 billion net per annum, bad news that the funding cuts would be going ahead in December.

The November meeting had a big focus on services, particularly Urgent Repeats, Transfer of Care and the LPC response to the Isle of Wight proposal to stop their Gluten Free service. We had submitted consultation responses and attended relevant meetings to ensure the voice of community Pharmacy is heard. A task and finish group was created to establish how the LPC

could best support contractors to be successful in achieving the maximum revenue available from the newly introduced Quality Payments. In the afternoon we held an STP engagement event which included a presentation from Richard Samuel, the lead for the Hampshire and Isle of Wight STP.

It was wonderful to hear in January 2017 that 90% of our contractors had offered the national Advanced Service for flu vaccination, and that 'at risk' groups showed a strong performance. The LPC affirmed the principle that no services should be provided in community pharmacy without adequate remuneration to provide a fair return.

At the final meeting of our LPC year, in March 2017, we examined the LPC Self Evaluation to identify any areas in which we could improve. The main themes were around achieving effective communication with contractors about developments in the Pharmacy Contract, and the commissioning environment for local services. A commitment was also made to develop improved contact with patient representative groups, such as HealthWatch.

Lastly, I wish to express my thanks to all the committee members who served during the 2016-17 LPC year and to the LPC support team who make so much of our work possible.

Warmest wishes,

A handwritten signature in blue ink, appearing to read 'D. Crockford', written in a cursive style.

Debby Crockford
LPC Chair



As I write this report it is a matter of days before departing the LPC for another role that will see me working frequently in the centre of London. I will greatly miss the many friendly pharmacy owners, pharmacists and team members that I have met and worked closely with over the last two and a half years in post, as well as the diverse landscape of Hampshire and the Island.

There are many challenges facing the people of Hampshire (deprivation is not the sole reserve of large urban centres in the north of the country) but they have the professionalism and dedicated approach of local community pharmacies in which to take comfort at time of need.

The pharmacy teams in this part of the country have much to be proud of. The passion for the profession of pharmacy and the drive to do what is right for patients is strong here and that is perhaps the overriding memory that I will take with me.

That sense of knowing what is right (for patients, for the NHS and for pharmacy) has been greatly tested during the last year as the Government policy of austerity has hit hard. The LPC has therefore rightly been fully occupied with supporting contractors, collectively and in many cases individually, through the aftermath of the financial

imposition that came into effect before Christmas and has put considerable effort into helping signpost to materials and provide direct advice on the Quality Payment Scheme. **It is unquestionably a very difficult time for community pharmacy at present and the LPC has recognised that to help it must provide succinct, easily digestible advice and to be available on the phone or in person as required.** Myself, Richard Buxton (our Professional Services Development Manager) and our Office Management (Jo and now Skye) have tried to live up to that requirement and we hope that what we have delivered (Newsletters, Website bulletins etc.) has helped in some way to ease the difficulty.

We have lobbied key stakeholders hard over the last twelve months (and been called to do the same again with the recent General Election held on June 8th). While ultimately this was not successful at changing the course the Government took, we do believe that we have educated our local politicians about the benefits of a strong and vibrant pharmacy network that plays its part as a full member of the primary care health team. We were involved in local discussions too, and I attended local council scrutiny panel meetings and debates in council chambers where the subject of government funding cuts was hotly debated. Most notable was the debate in Southampton where a motion was put forward supporting community pharmacy in the face of the proposed funding cuts. However, the cuts have hit hard and we have seen public health services decommissioned or at least the threat of future decommissioning as well as

pharmacies denied access to the Pharmaceutical Access Scheme.

The Committee had no difficulty in unanimously agreeing to contribute to the fund needed by PSNC to seek Judicial Review of the Governments imposed funding arrangements. Although the sector did not get the ruling we wanted, it was clear that the moral victory was ours. This is not the type of relationship with commissioners that we want to have in Hampshire and **at a local level our discussions and business dealings with CCGs, NHSE and Local Authorities remain on good terms.** That is not to say the LPC is prepared to give ground when discussions suggest that community pharmacy is being asked to provide a service without adequate financial return!

This year the Committee has revisited the principles by which the office is prepared to enter discussion with commissioners about service development. We are very clear that any service proposition must provide a fair return for contractors. The Services Development Subcommittee of the LPC evaluates all new services (at both local and national level) and provides guidance to contractors on whether it is something we can recommend or not and highlights issues that contractors need to evaluate for themselves. This has been very relevant in the case of the pilot NUMSAS service which the committee has (rather reluctantly) agreed to score as 'amber' – therefore cautiously endorsing. **This is a clear example where local discussion and intelligent commissioning (such as led to the creation of the co-commissioned PURM service) leads the way in**

comparison to the poorly thought through national NUMSAS service.

In the aftermath of the Murray Review into the provision of clinical services by community pharmacy (published in December 2016) and the further progress of more strategic thinking about how health and wellness services are delivered across Hampshire (by way of the Sustainable Transformation Plan), that community pharmacy **will** feature strongly going forward. **To do so requires NHS leadership to work with us and we remain ready and willing to do so.**

The LPC has secured some influence into the Medicines Optimisation Workstream and the Digital Transformation Workstream of the STP and these will form a significant part of the work of the office in 2017/18. Alongside this is the publication of the new PNAs due in April 2018 and the LPC will work with Health & Wellbeing Boards to see them published. The local pharmacy network must not be undermined by inappropriate prescription direction which denies patient choice and we look to CCGs and NHSE to help stamp this out wherever it may occur.,

The other significant piece of work we have been involved in has been in establishing Health Improvement Association (HIA) and Health Improvement Partnership Ltd (HIP) with our sister LPCs of Dorset, Thames Valley and Buckinghamshire. Again, as I write this the Committee of HIA has been formed and the first meeting of the Association is about to take place. I will watch with interest as contractors who have joined

the Association take forward the initiative and grow the provider organisation into a strong and sustainable body with which commissioners can do business.

We have been working away in the background to bring LPC resources up to date and the office team have now finalised the rebranding of the LPC and developed the new web site (in both desktop and mobile versions) to make it simpler for contractors and their teams to access the information they need. We hope this will make it easier for you to find what you want and provide a better platform for the LPC to engage with members.

Finally, a couple of words on service development and integration. We have developed a pilot mental health service by working with partners from across the NHS. This is on the cusp of being spread wider and will hopefully become a commissioned service that moves across, and outside, of Hampshire as people see the benefit of community pharmacies involvement in new service areas. I have been blown away by the enthusiasm of a diverse range of people as we have showcased the service at several external events and for me this is what pharmacy in Hampshire is all about – a place to innovate, develop and embed pharmacy services that deliver a professional and commercial benefit to contractors and which improve the health and wellness of people's lives. That is why I joined the H&IOW LPC in the first place and that is why I wish my successor, Debby Crockford every success in taking this agenda forward.



Paul Bennett
Chief Officer

Membership and Attendance

Members of the committee are required to attend the LPC meetings regularly as well as provide input to their Local Pharmacy Groups and other roles. It is LPC policy that members who are working on behalf of the LPC should not be out of pocket for performing those activities on behalf of pharmacy contractors. A breakdown of members' attendances and expenses is provided in the table below.

Committee Member	Elected or Appointed	Attendance / Possible	Expenses Claimed [†]
Alan Greer	AIMp Representative	1/2	£0
Anjella Coote	CCA Appointment	5/6	£2,078.88
Ashley Littlewood-Miller	CCA Appointment	5/5	£0
Arun Sharma	Independent	5/6	£1,402.40
Clare Hoy	CCA Appointment	1/1	£15.75
David Parker	Independent	5/6	£923.75
Davinder Virdee	Independent	3/6	£0
Debby Crockford	CCA Appointment	5/6	£2,346.25
Gary Warner	Independent	5/6	£1,495.81
Marilyn Stapleton	CCA Appointment	5/6	£0
Michael McWhirter	AIMp Representative	3/4	£808.45
Paul Eyles	CCA Appointment	2/3	£0
Peter Woodward	CCA Appointment	5/6	£3,232.21
Roshni Simmonds	CCA Appointment	2/5	£87.12
Zulfikar Kermali	CCA Appointment	4/5	£753.90

[†] Total does not match Annual Accounts as travelling costs of staff and guests (where appropriate) are in the accounts expenditure

The committee had a deficit of £26 942.70 for the year as the budget was set to incur a deficit by maintaining the levy at current level so that the retained income would be reduced to £314 571.27 from £340 398.63 in 2016. The retained income still leaves the finances in a sound financial status.

In order to maintain the financial security of the committee has been decided to keep the month contractors levy at the current level.

Below is the balance sheet for the committee, subject to the approval of the independent examiners, Davis Lombard (UK) Ltd

INCOME	£	EXPENDITURE	£
Prescription Pricing Authority	339,600.12	PSNC Levy	136,302.00
Bank Interest	712.39	Training Costs	0.00
Educational Support	0.00	Member's Expenses and Travel	18,599.81
HLP Hampshire & IOW	50,000.00	Catering & Room Hire	4,477.02
Sundry Income	3,708.61	Secretarial & Administration	20,532.40
Think Pharmacy Event	0.00	Staff Costs	112,779.75
CPW Academy	0.00	Corporation Tax	308.60
		Professional Subscriptions	423.50
		Bank Charges	349.20
		Service Development	39,276.63
		HLP Hampshire & IOW	50,000.00
		LPG Support	8,480.70
		Communications	22,365.26
		Think Pharmacy Event/Stakeholder	
		Engagement	800.55
		Sundry Expenses	6,268.40
		CPW Academy	0.00
Total	394,021.12	Total	420,963.82
FUND			
Initial balance	341,513.97	Balance at Bank	314571.27
Surplus (Deficit) for the year	-26,942.70		
	£ 314,571.27		£ 314,571.27
		Trading profit (- loss) to date =	-£ 26,942.70

The Grant Account has £151,754.44 across four projects as well as holding membership monies for the new provider company until they establish a bank account. The balance in each account is shown below.

Project		Balance Remaining
Portsmouth EPS Support		£ 25,775.30
HCC HLP		£ 120,431.15
COPD Project		£ 733.91
Diabetes Project		-£ 206.75
HIA Membership Fees		£ 3,700.00
Balance		£ 150,433.61
Net Bank Fees		£ 1,320.83
Account Balance		£ 151,754.44



Peter Woodward
LPC Finance Officer
Dated: August 2017



Debby Crockford
LPC Chair
Dated: August 2017

ACCOUNTANTS' REPORT TO THE COMMITTEE ON THE PREPARATION OF THE UNAUDITED STATUTORY FINANCIAL STATEMENTS OF THE HAMPSHIRE & ISLE OF WIGHT LPC FOR THE YEAR ENDED 31 MARCH 2017

In order to assist you to fulfil your duties under the Constitution, we have prepared for your approval the financial statements of The Hampshire & Isle of Wight LPC for the year ended 31 March 2017 set out on pages 2 to 4 from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales, we are subject to its ethical and other professional requirements which are detailed at <http://www.icaew.com/en/members/regulations-standards-and-guidance/>.

This report is made solely to the Committee of The Hampshire & Isle of Wight LPC, as a body, in accordance with the terms of our engagement letter dated 2 June 2014. Our work has been undertaken solely to prepare for your approval the financial statements of The Hampshire & Isle of Wight LPC and state those matters that we have agreed to state to the Committee of The Hampshire & Isle of Wight LPC, as a body, in this report in accordance with ICAEW Technical Release 07/16 AAF as detailed at icaew.com. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than The Hampshire & Isle of Wight LPC and its Committee as a body, for our work or for this report.

It is your duty to ensure that The Hampshire & Isle of Wight LPC has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of The Hampshire & Isle of Wight LPC. You consider that The Hampshire & Isle of Wight LPC is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of The Hampshire & Isle of Wight LPC. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

HJS Accountants

The Hampshire and Isle of Wight Pharmaceutical Committee Fund Statement as at 31 March 2017

	2017 £	2016 £
Turnover	408,214	343,169
Administrative expenses	(383,481)	(277,059)
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Operating profit	24,733	66,110
Other interest receivable and similar income	1,493	1,543
	<hr/>	<hr/>
Profit on ordinary activities before taxation	26,226	67,653
Tax on profit on ordinary activities	(299)	(309)
	<hr/>	<hr/>
Profit for the year	25,927	67,344
	=====	=====

The profit and loss account has been prepared on the basis that all operations are continuing operations.
There are no recognised gains and losses other than those passing through the profit and loss account.

Hampshire & Isle of Wight Pharmaceutical Committee
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