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| 15/09/04 | <p><b>Minutes of the previous meeting on 16<sup>th</sup> July, 2015</b></p> <p>The Minutes of the previous meeting were approved and signed by Arun Sharma.</p>  |  |
| 15/09/05 | <p><b>Matters arising from the Minutes and Action Update</b></p> <p><u>Task and Finish Group on the Primary Care Pharmacist's role</u> – Paul informed the committee that no other LPC's contacted by GW expressed interest in joining together to produce a position paper. Paul's Position Statement had been circulated to the Committee and Gary has made some comments which he passed to Paul to incorporate into the final document.</p> <p>The Committee also discussed the recent consultation document published by RPS and NAPC and considered its response. The committee were concerned that the accompanying response document would not facilitate critical feedback, which it was felt was required. There were serious concerns expressed about the potential impact on the continuation of a national pharmacy contract framework, which members felt was critical to ensure sustainable service provision to patients.</p> <p>It was agreed that Paul would construct a draft response and that committee members would review the draft prior to a final version being produced and submitted by the 9<sup>th</sup> October deadline. Gary and Paul to have a telephone conversation to discuss ahead of submission.</p>   | <p>PB</p> <p>PB/<br/>GW</p>                            |
| 15/09/06 | <p><b>Chief Officers Report</b></p> <p><u>Medicines Optimisation</u> – Anjella and Peter's recent joint Academy meeting on EPS was a great success, attracting nearly 100 attendees – including GPs and their practice staff. What was highlighted at the event is that there is still a lot of ignorance about EPS. The ability to track scripts using the tracker was highlighted. Anjella and Peter will share the key messages at the next Academy Leads meeting. Paul should continue to encourage the CCGs to promote eRDS and the LPC should encourage contractors to engage locally with their practices to support the transition from their own managed repeat systems to the NHS eRDS where possible.</p> <p><u>MP Engagement</u> – The first meeting has taken place and was successfully received. There are three more meetings scheduled to take place in October and November. Paul suggested that following on from these meetings – would the LPC agree to host an MP's Dinner at the House of Commons? The LPC discussed this and agreed with the proposal. Paul was asked to enquire about the process for holding such a dinner and how much it would cost with the intent of revisiting this at the next LPC meeting.</p> <p><u>CCG CEO Engagement</u> - Debby Crockford has volunteered to be involved in any future CCG meetings concerning service development on behalf of the LPC– but it was agreed that when a Services Development Manager is appointed, this would be a role they should undertake. Until an appointment is made, Paul will circulate any requests for attendance to the full committee. The LPC had no objections to an ex CCG Medicines</p> | <p>AC/<br/>PW/<br/>PB</p> <p>PB/<br/>All</p> <p>PB</p> |



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| 15/09/10 | <p><b>Provider Company Formation</b></p> <p>Paul has recently met with John Zucker, Director at Matthew Arnold &amp; Baldwin LLP, who having been advising Essex LPC on the formation of a provider company. The LPC discussed the Essex model as best they could without sight of the detail which would only be available upon the LPC agreeing to enter into a non-disclosure agreement with MAB Law. The Committee agreed that Paul should continue to pursue the Essex model with the other South Central LPC Chief Officers. With regard to fees payable, the committee did not wish to go above the figure previously agreed as part of the Phase 1 activity and which had been communicated to contractors.</p>  | PB   |
| 15/09/11 | <p><b>LPC Meetings 2016 &amp; Joint Dorset/HIOW Meeting</b></p> <p>The Committee agreed that the joint meetings with Dorset LPC should continue, which are beneficial for networking and LPC development. Paul to discuss with Amanda Moores possible meeting topics for the November joint meeting. A possible topic was running a workshop on "Putting together a business case".</p> <p>Jo asked the committee their views on venues for the 2016 LPC meetings. The committee decided that they prefer meetings in hotels rather than other venues as they promote a better image to visiting guests. It was also agreed that the Holiday Inn Eastleigh was not the best venue for future AGMs due to parking issues.</p> <p>Jo to put together a list of possible venues and costings and send to the LPC.</p> | PB<br><br><br><br><br><br><br><br><br><br>JA |
| 15/09/12 | <p><b>Advanced Services Performance</b></p> <p>Paul shared the Medicines Optimisation Data sheet which highlighted the data for Wessex pharmacies running various services (such as EPS, Repeat dispensing, NMS and MURs). The committee explored reasons why some pharmacies are not performing as well as others. It was agreed that a level of participation of 70% of pharmacies doing at least one NMS per week was 'what good looked like'. Anjella to put together a list of "Top Tips" on doing NMS/MURs for the next LPC Newsletter.</p>  | AC   |
| 15/09/13 | <p><b>Any Other Business</b></p> <p>There was none.</p>  |  |
| 15/09/14 | <p>The meeting closed at 17.50. The AGM was scheduled to commence at 7pm with as many as the committee as possible remaining.</p>  |  |
| 15/09/15 | <p><b>Dates of Next Meetings</b></p> <p><b>Future LPC Meeting dates and venues</b></p> <ul style="list-style-type: none"> <li>• <b>12th Nov 2015</b>      AR Pharmacy Totton, SO40 8WU<br/>(Closed – joint with Dorset LPC)</li> </ul>   |  |