

Hampshire & Isle of Wight LPC

SUPPORTING LOCAL COMMUNITY PHARMACY

Chairman:

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MINUTES OF LPC MEETING

24th September, 2014

Holiday Inn, Eastleigh, SO50 9PG

Present:

LPC Members (listed in alphabetical order):

Paul Bennett	LPC Chief Officer
Richard Buxton	LPC Member (CCA, Boots)
Anjella Coote	LPC Deputy Chair (CCA, Boots)
Debby Crockford	LPC Chair (CCA, Rowlands)
Rob Darracott	LPC Member (CCA)
Alan Greer	LPC Member (AIMp Day Lewis)
Clare Hoy	LPC Member (CCA, Rowlands)
Zulfikar Kermali	LPC Member (CCA Sainsburys)
Felicity Mitchell	Communications Lead Hampshire & IOW LPC
David Parker	LPC Member (Independent)
Arun Sharma	LPC Member (Independent)
Davinder Virdee	LPC Member (Independent)
Gary Warner	LPC Member (Independent)
Peter Woodward	LPC Finance Officer (CCA, Boots)
Jo Addison	LPC Office Manager

14/09/01	Chairs Welcome Debby Crockford welcomed everyone to the meeting and introduced Paul Bennett, our new Chief Officer.	
14/09/02	Apologies for Absence:- Chris Townsend, LPC Member (CCA Lloyds) Gary Warner (joined at 3pm)	
14/09/03	Declaration of Interest There were none.	

14/09/04	<p>Minutes of Previous Meeting.</p> <p>These were approved and signed by Debby Crockford.</p>	
14/09/05	<p>Matters arising from Minutes and actions update.</p> <p>Jo to circulate to the LPC, the Stakeholders spread sheet sorted by location by the next LPC Meeting.</p>	JA
14/09/06 07	<p>Welcome Introductions and discussion with Chief Officer</p> <p>The LPC members introduced themselves to Paul Bennett, describing their role in the LPC together with details of their day job. Paul then introduced himself and shared his experiences and observations of his first couple of weeks as Chief Officer. He has met many interesting people and he reflected on how positively the Community Pharmacy Academy and Healthy Living Pharmacy initiatives have been received as a showcase for what community pharmacy can do in primary care.</p> <p>He confirmed that he is continuing to use the existing LPC Strategy and work-plan and sees no benefit in a short term amendment but would like to revisit the plan with the Committee at a suitable time.</p> <p>He touched on the difficulties some pharmacies are experiencing in engaging with service development. The pharmacist role is operationally difficult.</p> <p>Fliss Mitchell confirmed that she is struggling to get engagement for her COPD service. There followed a debate around providing services versus capacity and the issue of payment reflecting the work involved. It was agreed that the LPC had a leadership role to play in services development – which is confirmed in our Strategy document. Mentoring pharmacists to help them be more pro-active in service development or perhaps producing videos to explore role-playing were some suggestions.</p>	
14/09/08	<p>Service Development Update</p> <p>Debby Crockford reviewed the Service Development Committee's Terms of Reference – to enable contractors to enhance revenue. She reported that there are often short timelines to respond to services – plenty of notice is needed. She confirmed that they are using the PSNC checklist of things to consider. Debby to give Jo a copy to circulate.</p> <p>The committee are using a traffic light system to grade each service: Green – go ahead, Amber – some reservations, Red – No</p> <p>They are using the Bank Holiday Exempt service as an example.</p> <p>The Breast-feeding initiative has been a good PR exercise in bringing business into pharmacies – via the flu jabs for pregnant women.</p> <p>There was discussion around whether there is a need for a Service Development Lead role that is paid.</p>	DC
14/09/09	<p>LPC Reports</p> <p>Finance Report – Peter Woodward presented the latest financial report. We are currently 15% at variance to budget on expenditure – this is a timing effect as we have just paid the 2nd half of the PSNC levy earlier than anticipated.</p>	

	<p>Governance sub-committee - Rob Darracott outlined the committee's review of the Governance documentation. The last review of this was in 2011. The changes or actions to the document were highlighted as follows: Yellow – these are typographical changes. Green – updated names, tenses etc. Blue – issues requiring discussion.</p> <p>All changes and amendments were agreed. Rob will make all necessary amendments to the document.</p> <p>PNA – Task and Finish Group – Gary reported to the Committee the progress of the PNAs. <u>Southampton</u> – this has been well laid out. <u>Portsmouth</u> – draft PNA has been sent to the LPC and feedback is required by end of tomorrow (25th September) from the LPC PNA group to Gary. <u>IOW</u> – no feedback has been asked for. <u>Hampshire</u> – nothing received as yet.</p> <p>Paul mentioned that the LPC have been asked to comment and give feedback on neighbouring authorities PNA documents.</p>	<p>RD</p> <p>AG, AS, RB</p>
14/09/10	<p>Market Entry Reports</p> <p>David Parker confirmed the objectives and obligations of the Market Entry Committee. He put forward the format for discussing and responding to applications within and beyond the sub-committee. These were agreed. Gary Warner to be cc'd on all correspondence as a shadow member of the committee in cases of conflict of interest within the existing committee. David to contact Nick Ford at the PPSA to confirm that no applications have been missed due to a problem with re-routing emails sent to Bill Carcary. Gary to send all his CoE template documents to David.</p>	<p>DP</p> <p>GW</p>
14/09/11	<p>PSNC Update</p> <p>In light of the recent PSNC Announcement – Community Pharmacy Funding Settlement – Gary outlined the main changes to the contract. Headline funding goes from £2.486bn to £2.8bn. Retained margin rises from £500m to £800m, as the effect of Regulatory Lag is made explicit. The main points are as follows:</p> <ol style="list-style-type: none"> 1. MURs – these are now 70% targeted (4 or more medicines and cardiovascular) 2. NMS – commissioned as an ongoing service 3. Repeat Dispensing – NHS England recognised the value and GP EPS systems are now working. 4. Patient Safety – at present Pharmacists are not legally required to report dispensing errors although the LPC pharmacists confirmed that they all would as a matter of course. Gary explained that perhaps some pharmacists would be put off doing so due to the consequences of reporting. The LPC to quiz Bruce Warner tonight as the AGM for his views. [Post-meeting note – GPhC issued a statement downplaying the prosecution risk] 5. Audit – There will be an audit by the Area Team of what pharmacy does during the Easter break to see what effect this has on number of patients using Urgent Care 	

14/09/12	<p>A.O.B The LPC were notified of the death of David Plumb who was an H&IOW LPC member for a number of years and the PSNC Regional Rep. It was agreed that the LPC would send a card to David's widow with messages of sympathy from members who knew him and also a message from Paul.</p> <p><u>LPC Self-Evaluation</u> – Gary updated the committee on the progress. This was circulated to nine LPCs. Sarah has already responded for our LPC. The newest member of each LPC should review the document and feedback any comments. Alan Greer will do this for H&IOW.</p> <p><u>Community Pharmacy Competence Group</u> – Rob explained to the committee that the Community Pharmacy Competence Group's (CPCG) work will allow pharmacy professionals to be able to declare their own competence to deliver locally-commissioned community pharmacy services.</p> <p>It was agreed that holding the September LPC as a half-day meeting followed by the AGM was a useful exercise and worked well.</p>	AG
14/09/13	The meeting closed at 5.45pm	
	<p>Future LPC Meeting dates and venues</p> <p>13 November 2014 Dudsbury Hotel and Golf Club, BH22 8ST (Closed - joint meeting with Dorset LPC)</p> <p>22 January 2015 Alresford Conference Centre, Alresford SO24 9DH</p> <p>19 March 2015 Langstone Hotel, Hayling Island, PO11 0NQ</p> <p>21st May 2015 A R Pharmacy, Totton, SO40 8WU (Closed Strategy Meeting)</p> <p>16th July 2015 Hilton Hotel Chilworth, Southampton, SO16 3NG</p> <p>24th Sept 2015 Holiday Inn Eastleigh SO50 9PG (Half day LPC + AGM)</p> <p>19th Nov 2015 A R Pharmacy, Totton, SO40 8WU (Closed - joint meeting with Dorset LPC)</p>	