

# Hampshire & Isle of Wight LPC

SUPPORTING LOCAL COMMUNITY PHARMACY

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## MINUTES OF LPC MEETING

17<sup>th</sup> March, 2016

Hilton Hotel, Chilworth, Southampton

**Present:**

LPC Members (listed in alphabetical order):

Paul Bennett	LPC Chief Officer
Anjella Coote	LPC Member & Vice Chair (CCA, Boots)
Paul Eyles	LPC Member (CCA, Boots)
Clare Hoy	LPC Member (CCA, Rowlands)
Arun Sharma	LPC Chair (Independent)
Marilyn Stapleton	LPC Member (CCA, Lloyds)
Davinder Virdee	LPC Member (Independent)
Gary Warner	LPC Member (Independent) (left at 2.30pm)
Peter Woodward	LPC Member & Finance Officer (CCA, Boots)
Jo Addison	LPC Office Manager

16/03/01	<b>Chairs Welcome</b>  Arun Sharma welcomed the committee members to the meeting and introduced Marilyn Stapleton, the new CCA Representative for Lloyds Pharmacy.	
16/03/02	<b>Apologies for Absence were received from:-</b>  Chris Townsend                      LPC Member (CCA, Lloyds) Zulfikar Kermali                      LPC Member (CCA, Sainsburys) Alan Greer                              LPC Member (AIMp, Day Lewis) Debby Crockford                      LPC Member (CCA, Rowlands) David Parker                            LPC Member (Independent)	
	<b>Declaration of Interest</b>  There were none.	
16/03/04	<b>Minutes of the previous meeting on 21<sup>st</sup> January, 2016</b>  The Minutes of the previous meeting were approved and signed by Arun Sharma.	

<p>16/03/05</p>	<p><b>Matters arising from the Minutes and Action Update</b></p> <p><u>Governance</u> – see LPC Reports below.</p> <p><u>Portsmouth Public Health Cuts</u> – Paul attended the HOSP meeting and took the opportunity to express the LPC’s concern about the proposed cuts. The HOSP agreed to take his comments into consideration.</p> <p><u>Urgent Repeat Medicines Service</u> – A further meeting of the Wessex LPN task and finish group met in February and looked at the development of a Wessex wide PURM. The intent is to see NHSE and the CCGs co-commission the service. It was agreed that the service would not be ready in time for Easter as the CCGs are still considering costs and how to ensure their Boards are supportive. There is a potential sticking point around quantity for supply. The CO is arguing that OP supply is professionally appropriate in order to avoid ‘cutting’ and the increased costs that go with that. CCGs will ultimately take the ingredient cost anyway irrespective of POT as the service is for repeat medication. This is proving difficult for some CCGs to accept at face value and will require further discussion.</p> <p>We have agreed that the LPCs will enter into formal ‘negotiation’ with NHSE about fees once the service specification is proposed. It is looking like we will be offered £15 +£2/ item provided there is an educational element to the service. While this is lower than the IOW (£20) fee it would be consistent with what the LPC agreed at the last meeting.</p> <p><u>Healthier Together Wessex</u> – Paul has spoken to Dr Patel and fed back the value of Community Pharmacy’s input and this was included in his draft report.</p> <p><u>Service Development</u> – The Dry-spot testing training went ahead on the IOW. There is an on-going dialogue with Kevin Noble regarding this.</p> <p><u>Provider Organisation</u> – Jo has now received all the Company Secretary details for each of the multiples and will send off all the LPC contacts to John Zucker at MAB Law.</p> <p><u>Summary Care Record</u> – No SCR training dates have been confirmed. Jo liaising with the CSU who are to notify the LPC as soon as dates are set up.</p> <p>There was some negative feedback from the EPS Masterclass training sessions currently being held around the patch. It was felt disappointing that there was no representation from any of the PMR System providers actually present and so any system related queries were unable to be answered satisfactorily. Paul to raise with Gary Mortimer at the HSCIC.</p> <p>It was suggested that perhaps the Academies could be used to gain feedback from pharmacists and to organise some follow-on events which could be co-sponsored – similar to the event held by Anjella and Peter in Portsmouth. This also may encourage attendance by GPs and their staff. Anjella will talk to a pharmacist contact of hers who has worked on the GP system.</p> <p><u>HLP Role Recruitment</u> - Paul is still waiting for confirmation from Simon Bryant at HCC about the proposed candidate. PB to chase</p>	<p></p> <p></p> <p></p> <p></p> <p>PB</p> <p>JA</p> <p></p> <p>PB</p> <p>AC</p> <p>PB</p>
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<p>16/03/06</p>	<p><b>Chief Officer's Report</b></p> <p><u>Media Training</u>- Anjella Coote recently attending the PSNC/Luther Pendragon Media training. She found the training very useful and encouraged other members of the committee to attend. Paul to identify a couple of contractors who could be suitable spokespeople for the Campaign.</p> <p><u>Provider Company Formation</u> – The details of the MAB Law proposals need to be thoroughly scrutinized before any decisions to progress can be made. At the May LPC it is hoped that he will have all the relevant information and all NDAs will be signed. LPC Members from the multiples were encouraged to liaise with their Company Secretaries for feedback.</p> <p><u>MP Engagement</u> – The MP dinner held on 14<sup>th</sup> March at the House of Commons was deemed to have been very successful, although there was unfortunately a little disruption due to there being a vote in the House that evening. George Hollingbery, MP, apologised for this and offered to host another dinner at his expense. Paul to follow up with him to ensure that this takes place before the consultation ends on 24<sup>th</sup> May (new extended date).</p> <p><u>HLP Programme Development</u> – North Hampshire CCG are planning an event in Alton to encourage HLP engagement which Paul will attend. He will invite local contractors to also attend the event once final details are announced.</p> <p><u>Diabetes Service Development</u> – After meeting with Paul, the Strategic Clinical Network are keen to work with community pharmacy regarding a formal referral service and to fund any work undertaken.</p> <p><u>Accessible Information Standard</u> – The new standard was discussed and members agreed that the LPC should draw contractors attention to the guidance published by PSNC</p> <p><u>AHNS</u> – Paul has now met with the new Chairman, Bill Gillespie and has invited him to join a future LPC meeting. Date TBC</p> <p><u>Services Development Manager Recruitment</u> – Following formal selection interview and recommendation of PB and DC to progress with securing the services of Richard Buxton, it was agreed to proceed with a contract for services based upon 3 days a week. Paul to draw up a contract.</p> <p><u>Quit 4 Life</u> – The service tender is up for renewal and an engagement event recently took place with the CP Academy Leads. The future service structure was discussed</p> <ul style="list-style-type: none"> <li>• Tiered service – referral to Q4L and get a fee</li> <li>• Selected CPs would provide support and referral for NRT</li> <li>• PGD</li> </ul> <p>Cost for training was an issue and PB was asked to discuss further with Q4Life and to take into consideration the feedback of the Services sub-committee.</p>	<p>PB</p> <p>Multiple LPC</p> <p>PB</p> <p>PB</p> <p>PB/JA</p> <p>PB</p>
<p>16/03/07</p>	<p><b>Campaign Update &amp; Next Steps Discussion</b></p> <p>Talks have taken place between H&amp;IOW &amp; Dorset LPCs together with the LPF and it has been decided to organise two evening engagement events for contractors (one in Winchester on 27<sup>th</sup> April and one in Dorset on 4<sup>th</sup></p>	

	May). The committee agreed that in addition to Sue Sharpe from PSNC, Keith Ridge should be invited to attend the Winchester event. Paul, Amanda and Mike Holden will finalise a suitable flyer and progress.	PB/ AM/ MH
16/03/08	<p><b>Finance Officer's Report &amp; Budget 2016/17</b></p> <p>Current spending is 26% below budget resulting in a high surplus at present. Committee members were reminded to submit their expense claims before the end of May to enable the 2015/16 accounts to be finalised. The proposed Budget for 2016/17 was carefully scrutinised and agreed by the committee.</p>	
16/03/09	<p><b>LPC Reports</b></p> <p><u>PSNC</u> – Gary outlined the details of the proposed cuts to Pharmacy funding.</p> <p><u>Market Entry</u> – Nothing to report. David Parker, who was absent today, to update the committee at the next meeting.</p> <p><u>Service Development</u> – The IOW Impetigo serviced has been assessed – Claire to check the fee and training requirements with Fran Alvarez. Jo to amend the current Services Checklist to include the Service title.</p> <p><u>Governance</u> - the outstanding issue is to be referred to the Governance committee for discussion. An interim Chair also needs to be appointed. Jo to check with Dorset, Wiltshire, Sussex and Surrey LPCs what their current CoE backfill fees are.</p> <p><u>Remuneration</u> – Nothing to report.</p>	DP  CH/ JA  Gov/ JA
16/03/10	<p><b>Local Representative Committee Engagement – LOC</b></p> <p>Roisin Carruthers, from the H&amp;IOW LOC, presented to the committee about the MECS Minor Eye Service. At present this service is only currently running in North Hampshire but there is potential for a roll out throughout Hampshire and IOW. The LPC agreed that when this service is up for renewal, discussions with the CCG re possible fees will take place. Roisin's presentation is below:</p> <p><a href="http://hampshirelpc.org.uk/webfm_send/4289">http://hampshirelpc.org.uk/webfm_send/4289</a></p>	
16/03/11	<p><b>AF Services/NOACS &amp; Community Pharmacy</b></p> <p>Sharron Gordon presented to the committee her involvement with the Atrial Fibrillation/NOAC programme. She highlighted that the NMS do pick up new patients for the scheme but patients discharged from hospitals are often missed. There is a need to formulate a suitable project plan and recruit suitable patients. Sharron's presentation is below:</p> <p><a href="http://hampshirelpc.org.uk/webfm_send/4296">http://hampshirelpc.org.uk/webfm_send/4296</a></p>	
16/03/12	<p><b>Sub-committee Membership/Chairmanship EOI</b></p> <p>As not all committee members were present it was decided to defer Sub-committee membership until the May LPC meeting.</p>	

16/03/13	<p><b>AGM Replacement Brainstorm</b></p> <p>It was decided that the committee need to form a Task and Finish group to discuss the AGM replacement. It was suggested that Debby Crockford would chair this group and report back at the next suitable meeting.</p>	DC
16/03/14	<p><b>AOB</b></p> <p><u>Solent Authority</u> – Paul to investigate what the implications of this are and report back to the committee at the next meeting.</p>	PB
16/03/15	The meeting closed at 4.30pm.	
	<p><b>Dates of Next Meetings</b></p> <p><b>Future LPC Meeting dates and venues for 2016:</b></p> <ul style="list-style-type: none"> <li>• <b>19<sup>th</sup> May, 2016</b> – Holiday Inn, Winchester, SO21 1HZ</li> <li>• <b>14<sup>th</sup> July, 2016</b> – Chilworth Manor, Southampton, SO16 7PT (change of venue)</li> <li>• <b>22<sup>nd</sup> September, 2016</b> - Hilton Southampton, Chilworth, SO16 3RB</li> <li>• <b>November 2016</b> – Joint meeting with Dorset LPC – To be confirmed</li> </ul>	