





As I write my annual report, it always feels slightly strange because we are already almost four months into our new LPC year and very much focussed on delivering against our updated strategy. However, reflection is a beneficial activity, indeed a requirement as part of our CPD cycles, so it is with that in mind that I would like to share with you my reflection on our LPC meetings of 2013/14.

#### **May 2013**

In May we were into the newly restructured NHS and welcomed Ruth Milton, Director of Public Health Hampshire, and Julia Booth, Primary Care Contracts Manager for Pharmacy and Optometry at NHS England, Wessex, to present to us their views of the current situation and the potential opportunities for Pharmacy. Our guests from Hampshire Local Optical Committee described how they had been preparing for the new ways of contracting for their services. Sarah announced the accreditation of our first Hampshire Healthy Living Pharmacy (HLP)!

#### **July 2013**

The committee confirmed arrangements and work plans to ensure that our 'Think Pharmacy' event, set for October, would be a great success. The first HLP in the Hampshire programme was announced! A decision was taken to reduce the size of the LPC from 16 members to 13 when the new four year term began in 2014. This was based on the need to maintain our efficacy, coupled with providing the best possible value for our contractors.

#### **October 2013**

Our September meeting was incorporated into the day that we

spent delivering the hugely successful 'Think Pharmacy' event at the Norton Park Hotel. More of that in the Chief Officer's report! Suffice to say that the connections formed and the engagement demonstrated, with what Pharmacy can and does deliver, confirm that it is an event worth repeating.

#### **November 2013**

In the interests of furthering a closer collaboration with our colleagues in Dorset LPC, we held a joint meeting in November where both committees took part in training around the skills required for effective meetings. Through improved communication between our LPCs, it is our intention to reduce duplication of work where Wessex matters are concerned, creating greater efficiencies in both use of time and budget.

#### **January 2014**

In recognition of the growing issue of dementia – 18,500 people already diagnosed and being treated in Hampshire alone – and the consequent government focus and support, the LPC received training to become Dementia Friends and therefore more able to advise contractors about making their pharmacies more 'Elder Friendly'.

#### **March 2014**

This was the final meeting of the committee in its, then, current form. As I have reported, we had resolved to reduce the size of our committee, maintaining effective representation whilst enabling us to invest more of our income into delivery of our strategy, for the benefit of our contractors. Special mentions and thanks were given to our long standing members now departing, Karen Maddison, Mak Johal and Santokh Sangha, for their valuable contributions to the work of the LPC over the years.

I would like to finish by expressing my thanks to everybody who worked with and supported the LPC throughout the year – committee members, employees and LPG leads alike. Our office was managed as diligently and efficiently as always by Jo, and Sarah continued as the excellent leader we know her to be.

Sadly, we are soon to bid Sarah a fond farewell as she moves to pastures new at CQC, however, I am happy to report that she will still be part of our Pharmacy network and a staunch supporter of our LPC's work!

**Debby Crockford**  
LPC Chair



The summer has arrived and the weather is glorious, so it must be time to write this year's annual report!

## National and Local Developments

In April 2013 NHS England Wessex Area Team took over responsibility for the Community Pharmacy Primary Care Contract for the 500+ community pharmacies in Hampshire & IOW and Dorset. The Area Team is also responsible for decisions about market entry.

From that date, the responsibility for commissioning of Public Health Services e.g. EHC, substance misuse, smoking cessation and NHS Health Checks passed to Local Authorities (LAs). In Hampshire & IOW there are four LAs – Southampton City Council, Hampshire County Council, Isle of Wight Council and Portsmouth City Council, each with their own Public Health team with the remit of providing public health services to their respective populations.

Public health services commissioned through community pharmacy 'rolled over' for 2013/2014 and a considerable amount of time and resource was spent over the year ensuring the contract and service specifications for these locally commissioned services were ready for community pharmacies to go live from 1st April 2014. As contractors will be aware, these new LA contracts are significantly different to previous documents.

The change process has been challenging and time consuming and Hampshire & IOW community pharmacies have experienced a very difficult commissioning climate. Most commissioners wished to maintain the status quo during the transitional period so there have been limited opportunities for pharmacies to alter their portfolio of commissioned services.

We did experience one full tendering process as Hampshire County Council tendered for a Pharmacy Based Drug Treatment Service to provide substance misuse and needle exchange services. LloydsPharmacy were successful in winning the contract and the LPC has been working closely with the commissioner and LloydsPharmacy as pharmacies have been engaged and signed up to deliver the suite of services being commissioned.

2013 saw further changes to the NHS (Pharmaceutical Services) Regulations which pass responsibility for developing the Pharmaceutical Needs Assessment (PNA) to the Health & Wellbeing Board for their area. Our patch has four Health and Wellbeing Boards aligned with the four Local Authorities. The current PNAs have been allowed to remain in place for an additional year to allow time for Health & Wellbeing Boards to take on this new role. This work is well underway and the LPC is a key stakeholder in the development of the four PNAs which will come into force in April 2015.

Local Professional Networks (LPNs) are intended to provide clinical input into local commissioning decisions. Their specific functions include:

- Supporting local authorities with development of the PNA
- Considering new programmes of work around self-care and long term conditions management in community pharmacy to achieve Outcome 2 of the NHS Outcomes Framework.
- Working with CCGs and others on medicines optimisation.
- "Holding the ring" on services commissioned locally by local authorities and CCGs, highlighting inappropriate gaps or overlaps.

A year into the new structure and the Local Pharmacy Network for the Wessex Area Team, which covers Dorset, Hampshire and Isle of Wight, is yet to be established. The Area Team are in the process of recruiting for the role of Chair for the pharmacy network.

## Our Strategy

2013/2014 was the last of the LPC's three year strategy agreed in May 2011 and the LPC successfully concluded the planned programme of work. The strategy and work plans are published on our website to update contractors with progress.

The highlight of the last year for me was our fantastic **Think Pharmacy!** event held on the 10<sup>th</sup> October 2013. The event

set out to demonstrate to key stakeholders the valuable contributions that community pharmacy makes to the health of the local population across Hampshire & IOW. At the event we had stands, manned by local pharmacy teams, showcasing a range of services and offering on-site demonstrations of real-life practice. Attendees could get their 'flu jab, have a mini- health check and pick up a pack for a chlamydia screen!

We were delighted to welcome three distinguished speakers to present at the event, giving local and national perspectives. Sue Sharpe, CEO of PSNC spoke about community pharmacy as the third pillar supporting NHS service provision. Ruth Milton, Director of Public Health, Hampshire County Council, gave her perspective on partnership working and Katie Hovenden, Director of Professional and Clinical Development, NHS Portsmouth CCG, tackled health inequalities in Portsmouth-which turned out to be a master class in implementing HLP.

On the day we had a great turnout, nearly 70 attendees from the local commissioning landscape came together and there was a real buzz in the room. To record the day for posterity and ensure we could share the learning, we engaged the services of a group of students from Southampton Solent University who produced a very professional film of the event, funded by Pharmacy Voice. Was it worth it? Absolutely, I am still being asked about it nearly a year later!



The LPC has remained fully committed to supporting and enabling Healthy Living Pharmacies. We have seen a number of the Hampshire pharmacies on our wave 1 programme reach their goal. Three more pharmacies have become HLP in the last few months, two branches of Rowlands Pharmacy and one branch of Boots. Southampton also accredited another HLP in the city and we are now working with public health teams across the area to progress their respective programmes. We officially launched the 2<sup>nd</sup> wave of the Hampshire programme and look forward to many more pharmacies joining in.

In May 2014 it was time to develop the next three year strategy and agree the programme for the coming year. Over the next three years the LPC will be concentrating on a number of key activities, including;

- Supporting pharmacy teams and launching the Community Pharmacy Wessex Academy, a training and development resource.
- Supporting pharmacy teams with the deployment of EPSr2
- Enabling Healthy Living Pharmacy across H&IOW

The development phase of the Community Pharmacy Wessex Academy is almost complete. The website is looking good and we expect to launch it officially in September. The purpose of the Academy is to provide development resources, service accreditation information and access to training for community pharmacy teams across Hampshire, IOW and Dorset. The current Local Pharmacy Groups will become 'CPW-Your Local Academy' and the programme delivered through that framework will be aligned to the LPC strategy and the needs of the teams in each locality.

In September 2013 I was invited to sit on the Board of Health Education Wessex on behalf of the Local Representative Groups other than GPs. It has provided me with a great opportunity to promote pharmacists, optometrists and dentists as key members of the primary care team and counterbalance what can seem like GP-centric discussions. The Health Education Wessex Board now includes the community pharmacy teams when planning workforce development and considers the CPW Academy as part of the local Health Education England structure.

#### **Service updates**

In March 2014 additional funding for NMS was agreed for continuing in 2014/15 dependent on the outcome of the evaluation of the service. The report is due to be published soon and it is hoped that the information from this report will support the continuation of the service for the future.

Patients across the area continue to benefit from the advanced services being delivered by community pharmacy with 86% of our pharmacies routinely delivering MURs, at levels above the national average, and 58% actively participating in the New Medicine Service

The roll out of EPSr2 has extended across Hampshire, Southampton and Portsmouth. There are currently forty five GP practices having formally announced their 'go-live' dates with many more planned. It is anticipated that 75% of GP practices in our area will have gone live with EPSr2 by the end of March 2015.

The NHS England Wessex Area Team has commissioned the NHS South Commissioning Support Unit to support community pharmacies in Hampshire as practices go-live. Southampton CCG has established their own team to support pharmacies in Southampton, based on the model developed by the LPC for Portsmouth. Patrick Leppard, the LPC EPS Lead continues to provide excellent support for pharmacies in Portsmouth and has now extended the area he covers to include pharmacies in the Fareham & Gosport and South Eastern Hampshire CCG areas. The LPC maintains EPSr2 resources on our website and ensures information about GP 'go-lives' is kept up to date.

During the 2013/2014 influenza season pharmacies across Hampshire county and IOW delivered the NHS commissioned flu vaccination service to pregnant women and eligible patients aged 16 to 64 years in the clinically at risk groups. Following another successful year of delivery through pharmacy, all community pharmacies in the Wessex area have been invited to express an interest in providing the NHS service to those groups for the 2014/2015 season. This will be the first time pharmacies in Southampton, Portsmouth and Dorset will be able to provide this commissioned service. Once again the LPC have partnered with Novartis to provide training to enable pharmacists to participate.

#### **Constitution and Membership**

From April 2013, recognition for a LPC area was granted by NHS England and the Wessex Area Team has now formally recognised Hampshire & IOW LPC. The new constitution came into force in April 2013. A copy is available on the LPC website.

This year marked the fourth and final year of the life of this committee. In December 2013 the LPC started the process for forming the new committee. At the July LPC meeting the decision was made that membership of the new committee would be reduced from 16 to 13. The proportion of contractors across Hampshire & IOW in the three categories was assessed on the 31<sup>st</sup> October 2013 and composition of the new committee was established as 8 CCA members, 4

independent members and 1 AIMp member.

There were changes to the Committee's membership during the year 2013/2014 with two CCA members, Tracy Sims and John Stevens, leaving. As the decision to reduce the committee had already been taken, these positions were not filled. In January 2014 we held elections for membership of the new LPC to represent independent contractors. Four Independent Contractors were elected and the new committee took up office in April 2014. At the March 2014 meeting we said goodbye to the departing members, Mak Johal, Karen Maddison and Santokh Sangha all of whom had been valued members for many years. At the May 2014 meeting we welcomed the new members, Richard Buxton and Chris Townsend, CCA appointments, and David Parker an elected independent. Patrick Leppard and Felicity Mitchell continue to work hard on behalf of the LPC in their roles as EPS Lead and Communications Lead respectively.

So that brings me to the moment when I must say thank you and goodbye. As always I give a special thanks to Jo Addison, Office manager, who has been my right hand woman over the last year and is always on the end of the phone for contractors and pharmacy teams who ask for our help. I would also like to thank Debby Crockford, LPC Chair, the members and leads of the LPC, past and present, and LPG leads for their hard work, commitment and support over the last three and half very enjoyable years.



**Sarah Billington**  
Chief Officer

# Membership and Attendance

Members of the committee are required to attend the LPC meetings regularly as well as provide input to their Local Pharmacy Groups and other roles. It is LPC policy that members who are working on behalf of the LPC should not be out of pocket for performing those activities on behalf of pharmacy contractors. A breakdown of members' attendances and expenses is provided in the table below.

Committee Member	Elected or Appointed	Attendance / Possible	Expenses Claimed <sup>†</sup>
Anjella Coote	CCA Appointment	6/6	£2529.50
Arun Sharma	Independent	5/6	£1202.40
Clare Hoy	CCA Appointment	6/6	£1140.50
Davinder Virdee	Independent	4.5/6	£744.75
Debby Crockford	CCA Appointment	5/6	£2077.65
Gary Warner	Independent	3/6	£3418.62
Karen Maddison	CCA Appointment	6/6	£2059.50
John Stevens	CCA Appointment	2/5	£162.40
Mak Johal	Independent	5/6	£1739.10
Peter Woodward	CCA Appointment	6/6	£2070.73
Rob Darracott	CCA Appointment	3.5/6	£205.05
Santokh Sangha	Independent	3.5/6	£658.50
Tracey Sims	CCA Appointment	3/5	£551.90
Zulfikar Kermali	CCA Appointment	3/6	£817.43
William Cacary	AIMp Representative	5/6	£1799.50

<sup>†</sup> Total does not match Annual Accounts as travelling costs of staff and guests (where appropriate) are in the accounts expenditure

The Committee had a surplus of £32,156.24 for the year due to exceeding income budget by 1% but more importantly by keeping expenditure to 13% under budget mainly due to the LPG and 'Think Pharmacy' events receiving sponsorship. This has brought retained to £221,055.46 which is 9 months expenditure for the committee and puts the committee in a sound financial position.

Three grants were awarded to the committee for specific projects and in order to maintain governance over these grants a second account has now been established to separate the monies held by the committee.

In order to maintain the financial security of the committee it has been decided to keep contractors' levy at the current level.

Below is the balance sheet for the committee, subject to the approval of the independent examiners, HSJ Accountants.

INCOME	£	EXPENDITURE	£
Prescription Pricing Authority	339,600.10	PSNC Levy	97,824.00
Bank Interest	2,264.38	PharmaOutcomes	0.00
Educational Support	7,360.00	Training Costs	2,872.48
HLP Hampshire & IOW	522.00	Member's Expenses and Travel	23,838.07
Sundry Income	2936.86	Catering & Room Hire	5,295.75
Think Pharmacy Event	8350.00	Secretarial & Administration	22,258.21
CPW Academy	0.00	Staff Costs	104,146.73
		Corporation Tax	317.20
		Professional Subscriptions	0.00
		Bank Charges	203.60
		Service Development	908.79
		HLP Hampshire & IOW	3168.71
		LPG Support	15167.42
		Communications	1462.05
		Think Pharmacy Event	12375.99
		Sundry Expenses	861.57
		CPW Academy	568.90
<b>Total</b>	<b>361,033.34</b>	<b>Total</b>	<b>291,269.47</b>
<b>FUND</b>			
Initial balance	151,291.59	Balance at Bank	347014.18
Surplus (Deficit) for the year	69,763.87		
<b>Liabilities:</b>			
Portsmouth EPS	36,298.30		
HCC HLP	48,965.00		
COPD Project	40,695.42		
	<b>£ 347,014.18</b>		<b>£ 347,014.18</b>
		Trading profit (- loss) to date =	£ 69,763.87



**Peter Woodward**  
LPC Finance Officer  
Dated: 7<sup>th</sup> August 2014



**D Crockford**  
LPC Chair  
Dated: 7<sup>th</sup> August 2014

## Independent Examiners Report

In accordance with instructions given to us we have examined the accounts for the year ended 31 March 2014, without carrying out a statutory audit, from the accounting records of The Hampshire & Isle of Wight Pharmaceutical Committee and from information and explanations supplied to us.

**HSJ Accountants Ltd**

*Accountants*

### The Hampshire and Isle of Wight Pharmaceutical Committee Fund Statement as at 31 March 2014

	<b>Notes</b>	<b>2014</b> <b>£</b>	<b>2013</b> <b>£</b>
<b>Turnover</b>		358,770	345,438
Administrative expenses		(291,673)	(314,454)
<b>Operating profit</b>		67,097	30,984
Other interest receivable and similar income	<b>1</b>	2,264	1,586
<b>Profit on ordinary activities before taxation</b>		69,361	32,570
Tax on profit on ordinary activities	<b>2</b>	(770)	(398)
<b>Profit for the year</b>	<b>4</b>	68,591	32,172

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